

DeMOLAY INTERNATIONAL RULES AND REGULATIONS

PART I

GENERAL PROVISIONS

ARTICLE 1 GENERAL PROVISIONS

101.1 Application. These general provisions apply to all these rules and regulations.

101.2 Arrangement. These rules and regulations are divided into parts with Roman numerals. Parts are divided into articles with Arabic numerals. Articles are divided into sections with numbers; and subdivided into subsections with lower case letters in parentheses. Subsections may be divided into paragraphs with Arabic numbers in parentheses, and subdivided into subparagraphs with lower case Roman numerals in parentheses.

101.3 Definitions. In these rules and regulations:

- (a) "Chapter" means any Chapter chartered by or working under Letters Temporary of DeMolay International and is the local club of the Order of DeMolay.
- (b) "Order" or "Order of DeMolay" means the fraternal organization operated by or appendant to DeMolay International.
- (c) "Suspension" means deprivation of all rights of membership.
- (d) "Expulsion" means involuntary termination of membership.
- (e) "Jurisdiction" means the area within the geographic limits assigned to one Executive Officer.
- (f) "DeMolay Year" means January 1 through December 31.
- (g) "Mason" means a Master Mason.
- (h) "Supreme Council" means the Class 1, 2, 3 and 4 members of DeMolay International.
- (i) "Grand Master" means the President of DeMolay International.
- (j) "Grand Senior Councilor" means the First Vice President of DeMolay International.
- (k) "Grand Junior Councilor" means the Second Vice President of DeMolay International.
- (l) "Grand Treasurer" means the Treasurer of DeMolay International.
- (m) "Grand Secretary" means the Secretary of DeMolay International.
- (n) "Master Councilor" means the President

of a Chapter.

(o) "Senior Councilor" means the First Vice President of a Chapter.

(p) "Junior Councilor" means the Second Vice President of a Chapter.

(q) "Treasurer" means the Treasurer of a Chapter.

(r) "Scribe" means the Secretary of a Chapter.

101.4 Singular or Plural. The singular includes the plural and the plural includes the singular, as the context requires or permits.

101.5 Amendments to Rules and Regulations. Except as provided in the bylaws of the corporation:

(a) Presentation. A proposed amendment to these rules and regulations may be submitted by:

(1) A Class 1 member of DeMolay International; or

(2) Action of the Board of Directors.

(b) Time and Publication. A proposed amendment to these rules and regulations must be sent to the Grand Secretary, in writing and in the form proposed, at least sixty days before the annual meeting. It shall be included in the call of the meeting published at least thirty days prior to the annual meeting.

(c) Form of Publication. The notice of a proposed amendment must show the entire text as it will read if adopted, with new and deleted language clearly identified.

(d) Urgent Amendments. If the Jurisprudence and Legislation Committee deems it to be urgent and necessary, the Committee may present an amendment for consideration at any time during a meeting. If time permits, a copy of the amendment shall be made available to each Class 1 member present.

(e) Consideration by Jurisprudence and Legislation Committee. Proposed amendments must be submitted to and reported upon by the Jurisprudence and Legislation Committee.

(f) Modification. A proposed amendment may be modified by DeMolay International, but the modification must be germane.

(g) Adoption. Adoption of an amendment requires a two-thirds affirmative vote of the Class 1 members present and voting.

(h) Effective Date. Unless otherwise provided for at the time of adoption, an amendment is effective at the close of the meeting where adopted.

101.6 Waiver. For the purpose of increasing membership, the Board of Directors may waive the application of any section of the Rules and Regulations in a Jurisdiction when requested to do so by the Executive Officer. Both the request and waiver must be in writing. If requested, the waiver may be effective for any period of time not to exceed five (5) years. The waiver may be renewed thereafter for successive periods not to exceed five (5) years each by the Board of Directors. All requests and waivers shall be reported in writing to DeMolay International at the next annual meeting. Results obtained shall be reported in writing to DeMolay International at every annual meeting during the period for which the waiver is effective. A waiver granted by the Board of Directors may be terminated at any time during the period for which it is effective. Termination may be either at the request of the Executive Officer or by action of the Board of Directors. (1998)

101.7 Rules of Order. Unless otherwise provided by resolution or these rules and regulations, parliamentary procedures are governed by Roberts Rules of Order. (1998)

PART II

ADMINISTRATION

**ARTICLE 2
OFFICERS**

202.1 Grand Master. In addition to the duties set forth in the bylaws, the Grand Master:

(a) Shall report in writing to DeMolay International on the first day of the annual meeting all his official acts and decisions. His decisions are not suspended by appeal. All his official acts are subject to review by DeMolay International.

(b) Shall fill all Class 1 appointive offices of DeMolay International and all Class 1 committees and vacancies.

(c) May appoint a qualified person, who has completed and submitted a DeMolay adult worker profile, as a Class 1 member until the next annual meeting, to serve as Executive Officer of a Jurisdiction.

(d) Shall exercise the powers of Executive Officer in any Jurisdiction without one. In the discharge of those duties as Executive Officer, he may follow means not prohibited by the bylaws or these rules and regulations and may designate any person to represent him in the exercise of his authority.

(e) May remove an Executive Officer when the good of the Order demands.

(f) May suspend honors of DeMolay International, when the good of the Order demands and may present a motion to the next annual meeting to revoke the honors.

(g) Upon the request of Executive Officers, may designate not more than ten persons to receive honors of DeMolay International when he deems it in the best interests of the Order.

(h) For the purposes of increasing membership, may waive the application of any section of these rules and regulations in a Jurisdiction when requested to do so by the Executive Officer. Both the request and waiver must be in writing. All requests and waivers shall be reported in writing to the Board of Directors immediately. All requests and waivers and results obtained shall be reported in writing to DeMolay International at the next annual meeting. The waiver expires at the end of the term of the Grand Master who granted it. (1999)

202.2 Grand Secretary. In addition to the duties set forth in the bylaws, the Grand Secretary shall:

(a) Record the proceedings of DeMolay International and the Board of Directors; and see they are printed and made available to all Class 1 and Class 3 members, within sixty days after each Board of Directors meeting and within one hundred and twenty days after each annual meeting.

(b) Receive, file, and safely keep all documents of DeMolay International, and present those requiring action by the Grand Master, the Board of Directors or DeMolay International to them.

(c) Keep the seal of DeMolay International and affix it with his attestation, to instruments and written official acts of the Grand Master.

(d) Collect all monies due DeMolay International, keep a correct account and deposit in depositories approved by the Grand Master or Board of Directors.

(e) Report at each meeting of the Board of Directors a detailed account of all money received by him during the fiscal period, with a specific statement of the sources.

(f) Conduct the correspondence of DeMolay International and submit copies to the Grand Master and the Board of Directors when requested to do so.

(g) Attend DeMolay International, the Board of Directors, and the Grand Master, when required, with the books and all necessary papers of his office.

(h) Keep a complete record of conditions of the Chapters, of the status of each active and Senior DeMolay, and of those elected to receive awards and honors by DeMolay International.

(i) Issue calls to corporate meetings and the Board of Directors.

(j) Maintain custody of all the furniture and paraphernalia of DeMolay International.

(k) Report at each meeting all unfinished business; and call to its attention all other matters within its province.

(l) Report to DeMolay International the transactions of his office for the previous DeMolay Year on the first day of the annual meeting.

(m) Publish official bulletins, distribute information, and maintain contact with the Order.

(n) Prepare Charters to be signed by the Grand Master and the Grand Secretary and sealed with the seal of DeMolay International.

(o) Send to each member of the Legion of Honor and each Chevalier forms for reporting observance of traditional obligations.

(p) Perform other duties directed by DeMolay

International, the Board of Directors, or Grand Master. (2000)

202.3 Grand Treasurer. In addition to the duties set forth in the bylaws, the Grand Treasurer shall:

(a) Establish operating funds in amounts approved by the Grand Master or Board of Directors.

(b) Arrange for the payment of all obligations and approved operating expenditures of DeMolay International out of appropriations consistent with its current budget.

(c) Arrange for the keeping of all financial records and books of account in DeMolay headquarters unless otherwise provided by the Board of Directors.

(d) At the end of each DeMolay Year, cause to be prepared from the records and books, and submit to the Board of Directors an annual statement of the financial condition of DeMolay International, showing assets, liabilities, net worth and operating results.

(e) Submit a detailed statement of the income and disbursements of DeMolay International during the DeMolay Year to the Budget and Finance Committee at least thirty days before the annual meeting.

(f) Submit his annual report, prepared under paragraph (d), to the next annual meeting.

(g) Perform other duties assigned by DeMolay International, the Board of Directors, or Grand Master.

(e) International Relations

(f) Jurisprudence and Legislation

(g) Nominating

(h) Ritual, Regalia, Honors and Awards

203.3 Appeals Committee. The Appeals Committee shall hear and make recommendations to DeMolay International on appeals of disciplinary orders presented as a result of a decision by the Grand Master or an Executive Officer, or on matters referred to it by DeMolay International.

(a) Time for Appeal. Any person, Chapter or Advisory Council, aggrieved by a disciplinary order of the Grand Master or Executive Officer may appeal by filing a written notice with the Grand Secretary within thirty days after the date of the order. For good cause, the committee may extend the time for appeal.

(b) Notice by Grand Secretary. When the Grand Secretary receives a notice of appeal, he shall send a copy of it with a copy of the appealed order to the committee and to the disciplining officer.

(c) Statement of Charges. The Grand Master or Executive Officer shall promptly file with the committee a plain and concise statement of the charges upon which the disciplinary action was based, with a copy to the disciplined person, Chapter or Advisory Council.

(d) Answer. The disciplined person, Chapter or Advisory Council must then promptly file with the committee a plain and concise answer to the charges, stating any defenses to the charges, with a copy to the disciplining officer.

(e) Hearing. The committee shall at a time and place selected by it, receive evidence and hear arguments. Sufficient notice must be provided to permit all parties to appear and be heard with or without counsel. Counsel must be a male relative or a Mason.

(f) Stay of Proceedings. The committee may stay or suspend the disciplinary action until the next meeting of DeMolay International.

(g) Decision. The committee shall render a decision either affirming, reversing, or modifying the disciplinary order, together with any recommendations it may have, and present it to DeMolay International, no later than the second day of its annual meeting.

(h) Final Decision. The final decision of any appeal rests with DeMolay International, which shall act upon the record of evidence presented to the committee and upon the report of the committee.

ARTICLE 3 COMMITTEES

203.1 Appointment of Committees. The Grand Master shall appoint all committees in this Article to serve at his pleasure. He may appoint any DeMolay Adult Worker to a committee. The Chairman and Vice Chairman must be Class 1 members of DeMolay International. He shall designate the Chairman, who, when the committee is not in session, may act for the committee, subject to review by the full committee at its next meeting. A majority of each committee is a quorum. The Grand Master may not appoint the same member to both the Appeals and the Jurisprudence and Legislation Committees.

203.2 Standing Committees. The Standing Committees of DeMolay International are:

(a) Appeals

(b) Budget and Finance

(c) Convention Planning

(d) DeMolay Education and Operations

203.4 Budget and Finance Committee. The Budget and Finance Committee shall:

- (a) Review all financial matters of DeMolay
- (b) Recommend a balanced budget for the ensuing year.
- (c) Assure that the investment program of DeMolay International is supervised and reviewed periodically for compliance with investment policy set by the Board of Directors.

203.5 Convention Planning Committee. The Convention Planning Committee shall:

- (a) Receive offers and recommend sites and dates for future meetings.
- (b) Operate and manage meetings.

203.6 DeMolay Education and Operations Committee. The DeMolay Education and Operations Committee shall:

- (a) Develop and execute programs to aid in the recruitment, training and education of advisors and adult leaders.
- (b) Study and promote an active athletic program and recommend Chapter, Jurisdictional, regional, and national competitions.
- (c) Help to initiate and guide public relations projects and publications.
- (d) Supervise all publications with concern for content and cost.
- (e) Promote and encourage harmonious relations between the Order of DeMolay and Masonic groups in general.
- (f) Handle and make recommendations on all matters concerning appendant organizations.
- (g) Plan and organize DeMolay Leadership Training Conferences sponsored by DeMolay International.

203.7 International Relations Committee. The International Relations Committee shall:

- (a) Promote and encourage harmonious relations between DeMolay International and supreme councils around the world.
- (b) Make recommendations on international relations, including procedures for establishing supreme councils in countries where none exist.
- (c) Make reports to DeMolay International on the activities of supreme councils.

203.8 Jurisprudence and Legislation Committee. The Jurisprudence and Legislation Committee shall:

- (a) Review all proposed legislation which must, prior to adoption, be referred to it for proper phrasing and placement in the bylaws or the rules and

International for the previous year and periodically for the current year.

regulations.

- (b) Make legal interpretations at the request of the Grand Master. It shall report to the current meeting on all matters referred or considered by it, or coming to its attention.

203.9 Nominating Committee. The Nominating Committee shall:

- (a) Submit to DeMolay International at its annual meeting, by the day prior to the day of the election, nominees for:
 - (1) Grand Master, Grand Senior Councilor, Grand Junior Councilor, Grand Secretary, and Grand Treasurer.
 - (2) Class 1, 2, 3 and 4 members; a preliminary report regarding Class 1 and Class 3 members must be made on the first day of the meeting.
 - (3) Members of the Board of Directors.
- (b) Submit to the annual meeting a memorial report of members who have died. (1998)

203.10 Ritual Regalia, Honors and Awards Committee. The Ritual, Regalia, Honors and Awards Committee shall:

- (a) Interpret the Ritual, review all suggestions for changes in the Ritual or for adoption of new ritual ceremonies.
- (b) Supervise design, specifications and quality of DeMolay regalia and be responsible for supervision and control of all patents, trademarks and service marks owned by DeMolay International. The merchandising operation is under the control of the Grand Secretary.
- (c) Review nominations and make recommendations to DeMolay International on:
 - (1) Legion of Honor Degree
 - (2) Honorary Legion of Honor Degree
 - (3) Chevalier Degree
 - (4) Cross of Honor
 - (5) Medal of Heroism
 - (6) Medal for Saving a Human Life
 - (7) Other DeMolay International awards.

203.11 Special Committees. The Grand Master may appoint special committees he deems necessary or desirable.

203.12 Committee Meetings. In those cases where there is a comparable DeMolay Congress Committee, the Chairman or a designated member of

the Congress Committee will be a voting member of the comparable DeMolay International Committee for that annual meeting.

(a) Regardless of the form of the motion made to the Board of Directors or DeMolay International concerning a committee report, nothing in the report requires action by any person or body except a portion of the report specifically designated "recommendation for action" and only if the "recommendation for action" has been separately

(b) A "recommendation for action" which will require the expenditure of DeMolay International funds or will have any other impact on the finances of DeMolay International must include an estimate of the amount of the expenditure or impact. Any "recommendation for action" which is adopted by DeMolay International takes effect only when provision is made therefore in the budget approved by the Board of Directors for the year in which the expenditure is to be made.

ARTICLE 4 EXECUTIVE OFFICERS

204.1 Executive Officer. A Class 1 member assigned a Jurisdiction is the Executive Officer for that Jurisdiction. He is the representative of DeMolay International in that Jurisdiction.

204.2 Qualification. An Executive Officer must live or work in his Jurisdiction.

204.3 Duties. The Executive Officer:

(a) Is responsible for the administration, extension, and promotion of the Order in his Jurisdiction.

(b) May exercise within his Jurisdiction all power necessary for the best interest of the Order which is not prohibited by the bylaws or these rules and regulations, or by DeMolay International, the Board of Directors, or Grand Master.

(c) May appoint personal representatives who have successfully completed the DeMolay adult worker training program and have annually signed and filed with the Executive Officer a completed adult worker profile, a certificate of change or a certificate of no change, to assist him in the organization and supervision of the Order in his Jurisdiction.

(d) Shall appoint all Advisors from those who have successfully completed the DeMolay adult worker training program and have annually signed and filed with the Executive Officer a completed adult worker profile, a certificate of change or certificate of no change.

203.13 Committee Reports.

(e) May remove any Advisory Council member or other adult worker who does not perform in accordance with the by-laws, these rules and regulations, or as directed by the Executive Officer.

(f) Shall investigate an application for Letters Temporary from an organization composed exclusively of Masons, and if satisfied the organization will supervise, guide and assist the proposed Chapter, submit the application to the Grand Master with his recommendation.

(g) May apply for Letters Temporary for a Chapter to be organized without a sponsoring organization.

(h) Shall recommend to the Grand Master and Grand Secretary the granting of charters to Chapters working under Letters Temporary.

(i) Shall investigate any Declaration of Intention for the formation of an appendant organization and submit it to the Grand Secretary with his recommendation.

(j) After rendering a decision on any question of law, shall immediately transmit a full report to the Grand Master.

(k) May waive time requirements for reception of applications for memberships, balloting, and conferring degrees in his Jurisdiction.

(l) May declare a candidate elected or rejected if, in his judgement, it will promote the best interest of the Order. A report of the election or rejection must be immediately filed with the Grand Secretary.

(m) May approve or disapprove all fund raising or solicitation activities.

(n) On behalf of DeMolay International, shall take possession of all books, records, and other property of every description which are held or used by a Chapter surrendering its Charter, or which ceases to exist, or withdraws its allegiance to DeMolay International, and shall dispose of and distribute all the property and assets within the Jurisdiction for the best interest of the Order and shall report the details to the Grand Master. (2001)

204.4 Term. DeMolay International has final control of the term of an Executive Officer. It may be exercised by formal resolution.

204.5 Authority. Regardless of other provisions of these rules and regulations: The officers and members of an Advisory Council, and the officers and Advisors of a DeMolay body or organization using the name DeMolay in a

Jurisdiction serve at the pleasure of the Executive Officer. An Executive Officer may disapprove their selection or remove them, with or without cause.

204.6 Executive Officers' Conference.

(a) All Executive Officers, and all persons representing the Grand Master when exercising the powers of an Executive Officer in any Jurisdiction without one, are members of the Executive Officers' Conference.

(b) The Executive Officers' Conference shall meet at such times and places as may be directed by its presiding officer, and must meet at least every two years.

(c) The Executive Officers' Conference may adopt rules to provide for officers. All officers must be Executive Officers at the time of their selection.

ARTICLE 5 RITUAL & REGALIA

205.1 Promulgation. The rituals of the Order are promulgated by DeMolay International.

205.2 Alteration. No changes may be made to the Ritual except by DeMolay International.

205.3 Ceremonies. DeMolay International promulgates all official ceremonies of the Order.

205.4 Title to Rituals. DeMolay International retains title to all the Rituals of Secret Work, which must be returned to DeMolay International upon demand or if a Chapter ceases to exist.

205.5 Unauthorized Publications. No Ritual of Secret Work, Monitor, or similar books, other than those authorized by DeMolay International may be used.

205.6 Regalia. DeMolay International prescribes or authorizes official regalia of the Order and may restrict or forbid unauthorized regalia.

ARTICLE 6 HONORS & AWARDS

206.1 Legion of Honor.

(a) Active Legion of Honor. DeMolay International may confer the DeMolay Legion of Honor upon a Senior DeMolay, who has attained the age of twenty-five years as of the first day of the annual meeting of the year nominated, for

outstanding leadership in some field of endeavor, or for success in fraternal life, including adult service to the Order.

(b) Honorary Legion of Honor. DeMolay International may confer the DeMolay Honorary Legion of Honor upon a Mason who is not a Senior DeMolay, who has attained the age of thirty years as of the first day of the annual meeting of the year nominated, and who has performed unusual and meritorious service in behalf of the Order or who has evidenced a spirit of cooperation and appreciation for the Order. It shall not be given only for service on an Advisory Council.

(c) Nominations.

(1) Nominations for the Legion of Honor must be made to DeMolay International by an Executive Officer, who may nominate any number who are qualified. An Executive Officer making a nomination of a person having legal residence outside of his Jurisdiction must notify the Executive Officer of the Jurisdiction where the nominee has legal residence of his intention to nominate. The Executive Officer of the Jurisdiction where the nominee held DeMolay membership also must be advised of the nomination. The nomination form must contain the certificate of the nominating Executive Officer that the notice was given.

(2) Each Class 1 member may make one Legion of Honor nomination and one Honorary Legion of Honor nomination each year, but it shall be submitted through the Executive Officer of the Jurisdiction where the nominee resides, to give him the opportunity to comment or object.

(d) Conferral. This degree must be conferred upon a nominee by the Executive Officer for the Jurisdiction, or, at his request, by another Executive Officer or by a member of the Legion of Honor.

(e) Annually on March 18th each member of the Legion of Honor must comply with the Traditional Observance in accordance with his vows. He shall report his observance on a form provided by the Grand Secretary.

(f) DeMolay International, through the Grand Secretary, may at any time require of any member a signed rededication of the vows and ethics of the DeMolay Legion of Honor. Failure to comply forfeits membership. (2000)

206.2 Cross of Honor.

(a) Election. DeMolay International may confer the DeMolay Cross of Honor upon a present or past member of an Advisory Council or upon any personal representative of any Executive Officer who has served at least three years in either or both capacities and whose service has been conspicuously

meritorious.

(b) Nominations. Each Executive Officer may annually nominate persons qualified for this honor.

206.3 Chevalier.

(a) Election. DeMolay International may confer the Degree of Chevalier upon a member of the Order or a Senior DeMolay who has performed unusual and meritorious service in behalf of the Order, who has attained the age of seventeen years as of the first day of the annual meeting of the year nominated and has been a member in good standing for at least two years on that date. An Executive Officer may lower the age eligibility requirement to sixteen.

(b) Nominations.

(1) Nominations must be made by the Executive Officer, who may nominate any number of persons who are qualified. If the nominee resides in another Jurisdiction, the nomination must be submitted through the Executive Officer of the Jurisdiction where the nominee resides.

(2) Each Class 1 member may make one personal nomination each year.

(c) Annually, on November 8th, each Chevalier must comply with the Traditional Observance in accordance with his vow. He shall report his observance on a form provided by the Grand Secretary.

(d) DeMolay International, through the Grand Secretary, may at any time require of any member a signed rededication to the vows and ethics of the Degree of Chevalier. Failure to comply forfeits membership. (2000)

206.4 Honors Generally.

(a) One may not himself apply for any honors provided for in this Article, and if applied for shall be refused. Nominations shall be made without the knowledge of the nominee. Any person who fails to observe secrecy as to consideration for or action on any nomination for any honor shall himself be subject to removal of his own honors and to removal from his offices and memberships.

(b) All honors must be by unanimous vote of the Class 1 members present and voting at an annual meeting of DeMolay International.

(c) If he deems it in the best interests of the Order, an Executive Officer may withhold the conferral of any honor or revoke an honor after it has been conferred. His action is subject to review by DeMolay International. In either case, notice must be sent immediately to the Grand Secretary and the reason fully given.

(d) All honors must be conferred in accordance with DeMolay International Rituals and may be open to the guests of the Order.

(e) Upon motion of the Grand Master, DeMolay International may revoke any honors he has previously ordered suspended. (1999)

206.5 Medal of Appreciation. An Executive Officer may confer upon any person over twenty-one years of age the DeMolay Medal of Appreciation for outstanding service to the Order or a Chapter.

206.6 Citations for Heroism, and Saving a Human Life.

(a) Awards.

(1) Medal of Heroism. DeMolay International may award the DeMolay Medal of Heroism to an individual who, while an active member of the Order of DeMolay, voluntarily risked his own life, or voluntarily performed an act of valor in saving or attempting to save the life of a fellow human being, or sacrificed himself in an heroic manner for the benefit of another.

(2) Medal for Saving a Human Life. DeMolay International may issue a Medal for Saving a Human Life to an individual who while an active DeMolay has performed an act of saving a human life.

(b) Nominations. Nominations are by the Advisory Council of the member's Chapter, to the Executive Officer who shall thoroughly investigate the facts and submit his recommendation of approval or disapproval, with the nomination to the Grand Secretary.

206.7 Miscellaneous Awards.

(a) All certificates, medals and awards established by DeMolay International are official awards of the Order.

(b) The current list of the awards must be published in an appendix to these rules and regulations.

ARTICLE 7 APPENDANT ORGANIZATIONS

207.1 Organization. Appendant organizations of the Order may be organized on a Chapter, community, geographic or Jurisdictional basis at the discretion of the Executive Officer or Officers. Their organization, government and activities require Executive Officer approval.

207.2 Legion of Honor Preceptory.

(a) A Preceptory of the DeMolay Legion of

Honor may be instituted with five or more Legionnaires in good standing. Any member of the Legion of Honor who is in good standing and who is within the boundaries of the Preceptory may petition for membership in the Preceptory.

(b) A Preceptory may not be named for a living person.

(c) A Declaration of Intention to form a Legion of Honor Preceptory shall be made to the Executive Officer or Officers in the Jurisdiction or Jurisdictions in which the proposed Preceptory is to be located, or if there is no Executive Officer, to the Grand Secretary. The Declaration of Intention, if approved by the Executive Officer or Officers, shall be forwarded to the Grand Secretary. Letters of Authorization will then be issued by the Grand Secretary.

(d) A Preceptory shall adopt the uniform Preceptory bylaws as prescribed in the appendix to these rules and regulations. It may adopt additional consistent provisions subject to the approval of the Executive Officer.

(e) A Preceptory may set its dues in its bylaws, with the approval of the Executive Officer.

(f) The elective officers of a Preceptory are: Dean
Vice Dean
Secretary
Treasurer

(g) The following officers may be appointed by the Dean of the Preceptory to serve at his pleasure:

Sergeant-at-Arms
Chaplain.

207.3 Court of Chevaliers.

(a) A Court of Chevaliers of the Order of DeMolay may be instituted with five or more Chevaliers in good standing. Any Chevalier who is in good standing and who is within the boundaries of the Court may petition for membership in the Court.

(b) A Court may not be named for a living person.

(c) A Declaration of Intention to form a Court of Chevaliers shall be made to the Executive Officer or Officers in the Jurisdiction or Jurisdictions in which the proposed Court is to be located, or if there be no Executive Officer, to the Grand Secretary. The Declaration of Intention, if approved by the Executive Officer or Officers, shall be forwarded to the Grand Secretary. Letters of Authorization will then be issued by the Grand Secretary.

(d) A Court shall adopt the uniform Court bylaws as prescribed in the appendix to these rules and regulations. It may adopt additional consistent provisions subject to the approval of the Executive Officer.

(e) A Court may set its dues in its bylaws with the approval of the Executive Officer.

(f) A Chevalier who is a Senior DeMolay or a Mason shall be named by the Executive Officer as the Court Advisor.

(g) The elective officers of a Court are:
Grand Commander
Commander in the West
Commander in the South
Secretary-Treasurer

(h) Other officers may be appointed by the Grand Commander of the Court to serve at his pleasure.

207.4 Priors of the Order of Knighthood.

(a) A Priory of the Chivalric Knights of the Holy Order of the Fellow Soldiers of Jacques DeMolay, known as the Order of Knighthood, may be instituted with fifteen or more DeMolays as otherwise provided in Subsection (f).

(b) A Priory may not be named for a living person.

(c) A Declaration of Intention must be made to the Executive Officer in the Jurisdiction in which the proposed Priory is located or if there be no Executive Officer, to the Grand Secretary. The Declaration of Intention, if approved by the Executive Officer, shall be forwarded to the Grand Secretary together with the fee for five Rituals and fifty applications for membership. Letters Temporary will then be issued by the Grand Secretary. Subsequently, a Charter may be issued to the Priory if it meets the qualifications required of a Chapter under Article 12.

(d) A Priory shall adopt the uniform bylaws as prescribed in the appendix to these rules and regulations.

(e) A Priory must be sponsored by a Masonic group and administered by an Advisory Council in accordance with requirements set forth for a Chapter.

(f) Application for membership in the Order of Knighthood shall be received only from a DeMolay who has passed his 17th birthday, and who has not reached his 21st birthday, except the Executive Officer may permit application from one who has reached his 16th birthday and, who is recommended by two Sir Knights, or by his Chapter Advisor, or by his Advisory Council, whichever is required by the Executive Officer. Membership in the Order of Knighthood is not honorary or an award for Chapter or DeMolay labor. Advancement to the Order of Knighthood cannot be denied to any DeMolay in good standing unless there be substantial evidence that the DeMolay is unfit for membership or a Membership by Invitation program has been

approved by the Executive Officer.

(g) Officers.

- (1) The elective officers of a Priory are:
Illustrious Knight Commander
Squire Commander
Page Commander

(2) The Registrar may be elected by the Priory membership or may be appointed by the Priory Advisory Council.

(3) The following officers of a Priory shall be appointed by the Illustrious Knight Commander:

Senior Deacon
Junior Deacon
Prior
Preceptor
Sacristan
Standard Bearer
Sentinel

(h) The term of office is the same as set in the rules and regulations for Chapters except that the term of office may be for one year with the approval of the Executive Officer.

(i) The degree must be conferred at least once during the term of office of each Illustrious Knight Commander.

(j) The investiture fee for receiving the Knighthood Degree shall be set by the Priory bylaws, with the approval of the Executive Officer, but shall not be less than of the investiture fee set by the Grand Secretary which shall be forwarded to him for registration of the new Sir Knight and the issuance of a patent.

(k) Except as provided in this Article, procedures and regulations are determined by the rules and regulations for Chapters.

(l) A tiled meeting of a Priory may be attended only by Knights, Senior Knights, and Masons. A Senior DeMolay who reached his majority prior to institution of Knighthood in his Jurisdiction may become a Senior Knight upon being invested with the degree at the order of the Executive Officer.

207.5 Mothers' Clubs. Mothers' Clubs composed of the female relatives of DeMolay members and those females who are dedicated to the Order may be formed and continued at the discretion of the Executive Officer. Local control must be exercised by the Chapter Advisory Council. A national or international organization of Mothers' Clubs is not permitted.

207.6 Parents' Clubs. Parents' Clubs composed of the relatives of DeMolay members, and

those adults who are dedicated to the Order may be formed and continued at the discretion of the Executive Officer. Local control must be exercised by the Chapter Advisory Council. A national or international organization of Parents' Clubs is not permitted.

ARTICLE 8 REGION, AREA AND JURISDICTIONAL ORGANIZATION

208.1 Regions. The DeMolay International regions are:

Region One: Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont;

Region Two: Delaware, Maryland, New Jersey, New York, Pennsylvania, Virginia and the District of Columbia;

Region Three: Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina and Tennessee;

Region Four: Illinois, Indiana, Kentucky, Michigan, Ohio and West Virginia;

Region Five: Iowa, Minnesota, Nebraska, North Dakota, South Dakota and Wisconsin;

Region Six: Arkansas, Kansas, Louisiana, Missouri, Oklahoma and Texas;

Region Seven: Arizona, Colorado, Montana, New Mexico, Utah and Wyoming;

Region Eight: Alaska, California, Hawaii, Idaho, Nevada, Oregon and Washington.

208.2 Organization. With the approval of the Executive Officer, Chapters may organize into area, jurisdictional or geographic organizations to promote and encourage activity and cooperation in DeMolay programs. The organizations may provide for election of officers and with the approval of the Executive Officer or Officers may adopt bylaws not in conflict with these rules and regulations.

208.3 Control. Area or jurisdictional organizations are under the control of the Executive Officers. With Executive Officer approval, an officer may complete his term of office after attaining the age of twenty-one if he was installed in the office before attaining the age of twenty-one years.

208.4 Territorial Operations. An area or jurisdictional organization may not operate or conduct activities outside its territory except with the consent of the Executive Officer in the Jurisdiction in which the organization proposes to operate or

conduct activities.

208.5 Finances and Personal Representatives.

(a) An area or jurisdictional organization may provide for financing by dues, registrations fees or otherwise, if approved by the Executive Officer.

(b) The books, records and accounts of area or jurisdictional organizations are subject to inspection, audit and approval by the Grand Secretary or Executive Officer.

(c) Each Executive Officer shall submit annually to the Grand Master, on forms to be provided by the Grand Secretary, a report listing all personal representatives appointed by the Executive Officer, a financial statement, including a statement of all assets, liabilities, receipts and disbursements by the area or jurisdictional organization including all subsidiary organizations above the Chapter level.

208.6 Foundation and Trusts. All DeMolay foundations, trusts or similar organizations established on a jurisdictional or area basis must be authorized by, and are subject to the regulations of DeMolay International.

208.7 Property Acquisition. No member, director, officer, employee, volunteer or any other person may accept for or on behalf of DeMolay International, title to or ownership of any buildings or improvements to real property, real property with or without buildings or improvements thereon or thereto, or agree to any structured gift or transaction such as an annuity, charitable remainder trust or similar charitable gift arrangement without the specific written approval of the Board of Directors. (1998)

**ARTICLE 9
REVENUES**

209.1 Sources. The revenues of DeMolay International shall be derived from fees, and charges provided for in these rules and regulations and from other sources as DeMolay International may approve.

209.2 Fees Payable.

- (a) The minimum fees are:

Initiatory Degree	\$25.00
Knighthood Order	\$10.00

- Letters Temporary (including Youth Protection Kit) \$100.00
- New, Duplicate or Corrected Charters \$50.00
- Reinstatement of Chapter or Priory

- forfeited for five years or less \$20.00
- Annual Executive Officer Staff Membership (if not serving on an Advisory Council or as a Class 1 or Class 3 member of DeMolay International) \$10.00
- Annual Advisor Membership (if not serving as a Class 1 or Class 3 member of DeMolay International) \$10.00
- Annual Class 1 or Class 3 member of DeMolay International \$100.00
- Nomination for Class 1, 2, 3 or 4 member of DeMolay International \$200.00
- Alumni Association Life membership \$100.00
- Alumni Association Annual Membership \$25.00

(b) The Board of Directors may increase the fees for Annual Executive Officer Staff Membership, Annual Advisor Membership, and the Annual Class 1 or Class 3 member of DeMolay International fee to include the cost to DeMolay International for completion of the DeMolay adult worker training program and annual certification by DeMolay adult workers.

(c) Regalia fee. The Grand Secretary shall annually establish the fee for regalia for the Active and Honorary Legion of Honor, Cross of Honor, and Degree of Chevalier. The regalia fee shall not include the cost of a ring. The fee must accompany all nominations. (2001)

209.3 Miscellaneous Fees. Fees and charges for items provided by DeMolay International shall be fixed by the Grand Secretary. A schedule of the fees shall be available to any member of the Order upon written request.

**ARTICLE 10
MISCELLANEOUS PROVISIONS**

210.1 Prohibited Practices.

(a) A person or group, acting for, in the name of or in behalf or under the auspices of DeMolay International may not violate the bylaws, these rules and regulations, Masonic law or the law of the land.

(b) Use of the name "DeMolay" for commercial or business purposes, unless licensed by DeMolay International, is prohibited.

(c) Furnishing names of members of the Order for commercial or business purposes, except to licensees of DeMolay International, is prohibited.

(d) All prohibited practices in Article 25 are prohibited under this Article.

210.2 DeMolay Congress.

(a) General. The International DeMolay Congress consists of DeMolay delegates from the Jurisdictions. The Congress shall adopt and may amend bylaws providing for its officers and meetings and other rules for conduct of its affairs. The adoption and amendments of bylaws are subject to the approval of the Board of Directors.

(b) International Officers. An international officer may complete his term of office after attaining the age of twenty-one years, if he was installed in the office before attaining the age of twenty-one years.

210.3 DeMolay Alumni Association.

DeMolay International shall sponsor and control the

DeMolay Alumni Association. This Association and its units may use the name "DeMolay".

PART III

PROVISIONS RELATING TO CHAPTERS

ARTICLE 11 ESTABLISHMENT OF CHAPTERS

311.1 Recognition. Only Chapters Chartered or working under Letters Temporary are part of the Order of DeMolay.

311.2 Name. A Chapter may not be named for a living person. The name of a Chapter must be approved by DeMolay International. The city and state or province in which the Chapter is located are added to its name.

311.3 Territory.

(a) The territory of a Chapter coincides with the boundaries of the Jurisdiction in which it is located unless the Chapter's territory has been set by the Executive Officer.

(b) The territory of a Chapter may be altered by DeMolay International.

311.4 Application to Establish Chapter.

(a) Only an organization composed exclusively of Masons or an Advisory Council may sponsor or apply to establish a Chapter.

(b) The sponsoring organization must adopt a resolution of sponsorship, pledging itself to supervise, guide and assist the Chapter.

(c) The application is made to the Executive Officer, or if there is none, to the Grand Secretary.

(d) The Executive Officer or Grand Secretary will provide the forms of application and sponsorship.

(e) If, after investigation, the officer receiving the application is satisfied that the sponsoring organization will supervise, guide and assist the Chapter, he shall submit the application to the Grand

Master with his recommendation.

311.5 Application by Executive Officer. An Executive Officer may apply to establish a Chapter in his Jurisdiction without a sponsoring organization.

311.6 Selection of Advisory Council. The Executive Officer selects an Advisory Council for any Chapter for which an application to establish a Chapter is made.

311.7 Letters Temporary.

(a) Upon receipt of a proper application, and payment of the fee for Letters Temporary, the Grand Master and Grand Secretary, shall issue Letters Temporary for the proposed Chapter.

(b) The Letters Temporary are sent to the Executive Officer.

(c) Upon receiving the Letters Temporary, the Executive Officer shall in writing authorize the Advisory Council to select and obligate the original members of the Chapter.

(d) Under the supervision of the Advisory Council, members of the Chapter are selected, and the fees for candidates are fixed.

311.8 Institution of Chapter Under Letters Temporary.

(a) The minimum number of members for delivery of Letter Temporary to a Chapter is fifteen.

(b) Letters Temporary expire when the Chapter receives its charter or when terminated by the Grand Master.

(c) A Chapter must be instituted, in the manner set by DeMolay International, Grand Master or Executive Officer. The instituting officer shall report the institution to the Grand Secretary. (1999)

311.9 Bylaws.

(a) Each Chapter shall adopt bylaws consistent with these rules and regulations, in the form following the rules and regulations.

(b) For the purpose of governing local conditions additional bylaws may be adopted or the bylaws may be amended by a Chapter by two-thirds vote of the members present at a regular meeting called with thirty days notice. Additional bylaws become effective on approval of the Executive Officer.

(c) Any action of DeMolay International which affects the bylaws of a Chapter amends the bylaws of the Chapter.

ARTICLE 12 ISSUANCE OF CHARTERS

312.1 Recommendations. On the recommendation of the Executive Officer, the Grand Master and Grand Secretary may issue a Charter.

312.2 Qualifications. Before a Charter will be issued, the Chapter acting under Letters Temporary must establish that:

- (a) All sums due DeMolay International have been paid;
- (b) The Charter fee has been paid;
- (c) All reports due DeMolay International are in the hands of the Grand Secretary;
- (d) The Letters Temporary have been returned to the Grand Secretary;
- (e) The names of the Chapter's Advisory Council, to be inscribed on the Charter, are in the hands of the Grand Secretary; and
- (f) By actual working of the degrees and by the conduct of its affairs for a substantial period of time, of at least six months, there is a reasonable certainty the Chapter will be successful.

312.3 Form of Charter. A Charter shall include the name of the organization sponsoring the Chapter and the name of the members of the Advisory Council certified in the application for Charter.

ARTICLE 13 TERMINATION, SUSPENSION, REINSTATEMENT OF CHARTER

313.1 Surrender. Any Chapter, by vote of its members, after thirty days notice of the meeting for that purpose, may surrender its Charter and cease to

exist unless one-third of its members vote in the negative. Surrender may take effect only after written approval of the Executive Officer.

313.2 Members. When a Charter is surrendered or suspended or the Chapter ceases to exist from any cause, or withdraws its allegiance to DeMolay International, the Grand Secretary shall issue a transfer of membership to those of the members who are in good standing.

313.3 Property of Chapter. All the books, records, and other property of every description, including both realty and personalty as well as devises, legacies, trusts, and other funds of any kind, are held and used by every Chapter as a subordinate unit or part of DeMolay International and are subject at all times to the control of the Executive Officer. When a Chapter ceases to exist or withdraws its allegiance to DeMolay International, DeMolay International, acting through its Executive Officer, shall immediately take possession of all property and assets to dispose of or distribute for the best interests of the Order.

313.4 Suspension, Forfeitures, and Inactive Status.

(a) DeMolay International may suspend or forfeit the Charter of any Chapter.

(b) Any Chapter failing to make reports, required by DeMolay International or to remit sums due DeMolay International, on order of the Grand Master or of the Executive Officer, may be suspended.

(c) A Chapter suspended may hold meetings and conduct activities for the purpose of raising funds, but shall not function otherwise as a Chapter. If the suspension is not lifted within ninety days by filing the reports or payment of the sums in default, the Charter is forfeited.

(d) Any Chapter falling below the minimum of fifteen members on December 31 of any year will be placed on probation for twelve months during which it must initiate and report enough new members to raise its total membership to fifteen. Failure to do so revokes the Charter or Letters Temporary of the Chapter at the discretion of the Executive Officer.

(e) Any Chapter failing to initiate at least once per Master Councilor's term will be placed on probation for twelve months during which it must initiate on at least three occasions. Failure to do so revokes the Charter or Letters Temporary of the Chapter at the discretion of the Executive Officer.

(f) An Executive Officer may declare a

Chapter to be in inactive status by written declaration sent to the Grand Secretary and to the Chapter's Advisory Council. An inactive Chapter is prohibited from engaging in any activities. Any members shall be transferred by the Executive Officer to another Chapter or to at-large status. The Executive Officer shall take the appropriate steps to see that the Chapter's property is preserved. The Charter or Letters Temporary of a Chapter on inactive status are forfeited on the first day of January following the initial declaration of inactive status or the most recent declaration unless the Executive Officer restores the Chapter to active status or continues the inactive status by further written declaration made to the Grand Secretary by the preceding December thirty-first.

ARTICLE 14 ADVISORY COUNCIL

314.1 Advisory Council Required.

- (a) A Chapter must have an Advisory Council, at least three of which members must be Masons in good standing.
- (b) All Advisors must be at least 21 years of age and recommended by the sponsoring body.
- (c) No person may serve as an Advisor until they have successfully completed the DeMolay adult worker training program and the Executive Officer has approved the adult worker profile.
- (d) Any Mason in good standing, Senior DeMolay, or the father, mother, stepfather, stepmother or legal guardian of a DeMolay and any other individual permitted by the Executive Officer may serve as an Advisor.
- (e) To be eligible to serve as Chairman, an Advisor must be a Mason in good standing.
- (f) To be eligible to serve as Chapter Advisor, an Advisor must be either a Mason in good standing or a Senior DeMolay.
- (g) Every Advisor must annually sign and file with the Executive Officer a completed adult worker profile, a certificate of change or a certificate of no change. (2001)

314.2 Appointment. All Advisors and adult workers are appointed by the Executive Officer. He may only appoint a person to serve as an Advisor or as an adult DeMolay worker after confirming that the person has successfully completed the DeMolay adult worker training program and has completed and filed an adult worker profile. (2001)

314.3 Vows. Each members of an Advisory Council shall take a vow of allegiance to DeMolay International and the Executive Officer, and be duly

313.5 Reinstatement. Application for reinstatement is made to the Executive Officer by any organization composed exclusively of Masons. The organization shall adopt and attach to the Application for Reinstatement, the Resolution to Sponsor. Upon investigation and approval, the Executive Officer, may recommend reinstatement to the Grand Master. If the Application meets with the Grand Master's approval, Letters of Reinstatement shall be issued.

installed.

314.4 Term. The term of Advisory Council members is one year.

314.5 Vacancies. Vacancies are filled by the Executive Officer.

314.6 Removal. The Executive Officer may remove any Advisory Council member who does not or will not perform his duties in accordance with the bylaws, these rules and regulations, or as directed by the Executive Officer.

314.7 Duties.

- (a) The Advisory Council has duties assigned to it by the bylaws, these rules and regulations, DeMolay International, the Grand Master and the Executive Officer.
- (b) The Advisory Council governs the activities of a Chapter consistent with these rules and regulations and as directed by the Executive Officer.
- (c) An Advisory Council must organize and select a Chairman and a Chapter Advisor. At the recommendation of the sponsoring body, the Executive Officer may permit a member who is a Senior DeMolay who is not a Mason to be selected as Chapter Advisor.
- (d) The Advisory Council shall meet at least monthly and a full record of each meeting shall be made. Each member of the Council has a vote.
- (e) At least one member of the Advisory Council, who is a Mason, must be present at all meetings of the Chapter.

314.8 Chairman. The Chairman of the Advisory Council presides at its meetings, and performs the other duties required of him by his office or the Advisory Council.

314.9 Chapter Advisor. The Chapter Advisor:

- (a) Is the liaison between the Advisory Council and Chapter members.
- (b) Sees that the Chapter is conducted in accordance with the bylaws of DeMolay International, these rules and regulations, the directives of the Grand Master and Executive Officer, and the Chapter bylaws.
- (c) Sees that the directions of the Advisory Council are observed.
- (d) Performs other duties the Advisory Council assigns to him.

314.10 Financial Responsibility. The Advisory Council is responsible for the Chapter budget, and shall review the monthly financial reports of the Chapter, and revise the Chapter budget if necessary.

314.11 Election or Rejection by Declaration. The Advisory Council with the approval of the Executive Officer may declare an applicant elected or ejected if, in their opinion, the best interest of the Order will be served.

314.12 Disciplinary Authority.

- (a) With the approval of the Executive Officer, the Advisory Council may drop from membership in the Order a member over which it has disciplinary authority who is guilty of violating DeMolay law, who is not of good morals, or whose conduct is unworthy of a member of the Order of DeMolay.
- (b) An Advisory Council has disciplinary authority over the members of its Chapter wherever residing, and all members of the Order of DeMolay, belonging to any Chapter, but who reside nearer to its place of meeting than to that of the Chapter in which the member holds membership. In places where more than one Chapter exists, the Chapters have concurrent penal authority over DeMolays residing in the area who are not members of any of them. When a member has been suspended for cause, his Chapter has exclusive penal authority over him. A change of residence after charges have been filed does not divest the Chapter of the power to act.
- (c) If a DeMolay pleads guilty or Nolo Contendere, or is found guilty of a felony, he may be expelled from the Order. The Advisory Council shall obtain a certified copy of the court's order and forward it to the Executive Officer. The Executive Officer shall notify the DeMolay by certified mail that he has thirty days from the receipt or forty-five

days from mailing, whichever is later, to show cause to the Executive Officer why he should not be expelled from the Order. If good cause is not shown, the Executive Officer shall forward to the Grand Secretary copies of all documents pertaining to the expulsion. The Grand Secretary shall then strike the DeMolay's name from the rolls and notify the Advisory Council, Executive Officer and the former DeMolay.

(d) Except as provided for felonies, the power to drop from membership may be exercised only under this subsection, after notice to the Executive Officer. Written charges and notice of hearing must be served on the member at least thirty days before the hearing. The hearing must be held by the Advisory Council in closed session. The member may at his choice be present, represented or accompanied by any male relative or Mason. At the hearing, the member may answer the charges either orally or in writing. The decision of the Advisory Council must be reduced to writing, signed by a majority of the Advisory Council present and voting, and a copy of all proceedings certified and forwarded to the Executive Officer for his rejection or approval. The Executive Officer, shall in writing, notify the young man, the Advisory Council and Grand Secretary of his decision. The action of the Advisory Council and the Executive Officer are subject to appeal to DeMolay International, whose decision is final. If the Executive Officer approves a decision to drop from membership, the Grand Secretary shall strike the DeMolay's name from the rolls if no appeal has been filed within thirty days of the Executive Officer's written decision or when the appeal is dismissed or the decision is affirmed.

(e) The Advisory Council may suspend a DeMolay for un-DeMolay conduct for a definite or indefinite term. A report of the circumstances of the suspension must be promptly made in writing to the Executive Officer for his approval or disapproval. A suspension under this subsection may not exceed sixty days unless the procedures that apply to dropping from membership are followed.

(f) With the approval of the Executive Officer, an Advisory Council may take such other disciplinary action as is necessary for the best interest of the Order. Such actions may include temporarily prohibiting a member from participating in or being present at activities of the Order or requiring a member to perform specific service acts. A record of any such disciplinary actions must be entered in the minutes of the Advisory Council meeting where approved and shall be reported in writing to the Executive Officer.

(g) The Executive Officer may substitute himself for an Advisory Council in any proceeding under this Section. He shall report all his actions under this Section in writing to the Grand Master. (1998)

ARTICLE 15 MEMBERSHIP

315.1 Residence, Election of Members. A person who resides in the territory of a Chapter may not be lawfully elected to receive the degrees from any other Chapter, except one having concurrent territory, without consent of the Executive Officer of the Jurisdiction where the applicant resides.

315.2 Eligibility. An application for membership may be received only from a young man who has passed his twelfth birthday and who has not reached his twenty-first birthday and who is recommended by two members of the Order, or by a Senior DeMolay, or by a Mason. The applicant must be sponsored by a Mason. Membership shall be considered on the basis of character and moral qualifications as prescribed in The Sacred Landmarks of the Order of DeMolay. (1999)

315.3 Application Received. Every application for membership or for affiliation must be received at a meeting of the Chapter.

315.4 Visitation Committees. Unless otherwise directed by the Executive Officer, all applications for membership or for affiliation when received, shall be referred by the Master Councilor to a visitation committee which shall inquire thoroughly into the character and fitness of the applicant and report in writing, by the next stated meeting, when the application for membership will be voted on. The visitation committee must report favorably or unfavorably, by a majority of its members. If the committee fails to report at the proper time, the Master Councilor may continue the committee or appoint a new committee. When desirable, an advisor may make the visitation and report instead of the committee.

315.5 Election for Membership. Election for membership or for affiliation must be only at a meeting of the Chapter and unless otherwise directed by the Executive Officer, after a visitation committee has reported. A secret ballot shall be conducted in the following manner:

(a) The Master Councilor reads the name of the applicant and the facts set out in his application.

If applicable, he states whether the report of the committee is favorable or unfavorable and may give any information reported by the committee. If applicable, an unfavorable report by a committee of visitation or any members thereof, or an objection to an application by any member of the Chapter before balloting on the application, shall be referred to the Chapter Advisor, or in his absence to a member of the Advisory Council. The Advisory Council shall decide if the unfavorable report or objection itself constitutes a rejection.

(b) A collective ballot may be taken if there is more than one applicant to be balloted on. If no more than one black cube appears, the applicant or applicants is elected. If two or more black cubes appear, there must be an individual ballot on each application.

(c) When there is an individual ballot, if no more than one black cube appears, the applicant is elected. If two black cubes appear, the ballot shall not be declared, but shall lie over until the next meeting when another ballot shall be taken. If three or more black cubes appear, the applicant is rejected.

(d) When a ballot lies over, an applicant is rejected if three or more black cubes appear on this second ballot, otherwise the applicant is elected.

315.6 Rejected, May Apply Again.

(a) When an applicant for membership has been rejected, he cannot again apply to any Chapter for three months.

(b) When an applicant for affiliation has been rejected, he may again apply after one month, and the application must then lie over for two weeks before ballot.

(c) An applicant rejected upon application must, when applying to another Chapter, disclose his former rejection.

315.7 Objection Filed. After an applicant has been elected and before the beginning of the conferral of the Initiatory Degree, a written objection signed by three members of the Chapter may be filed with the Chapter Scribe. The objection must be considered by the Chapter and voted upon. If sustained by one-third of the members present the degrees cannot be conferred, and the applicant is rejected. After an applicant has received any degree, objections can only be sustained by regular trial before the Advisory Council.

315.8 Initiation Fees and Dues. No applicant may be initiated until he has paid the initiation fee.

315.9 Receiving Degrees. An applicant

elected for membership must present himself at the proper time and place to receive the degrees within three months of election. If he does not, or does not show good cause for his delay, he forfeits election for membership and must apply again.

315.10 Enrollment.

(a) Every applicant who receives the Initiatory Degree in any Chapter becomes a member of the Chapter which elected him, and his name is entered upon its roll.

(b) The Grand Secretary shall mail a Leader's Resource Guide to the members when the Initiatory Degree is reported.

(c) The Grand Secretary shall issue a patent when both the Initiatory and DeMolay Degrees have been reported.

(d) An applicant who does not present himself to receive the DeMolay Degree within twelve months is placed in an inactive category and shall be

(d) A DeMolay's standing is not impaired by rejection of his application. He remains a member of his former Chapter until that Chapter receives notice of his election by another Chapter and deletes his name from its rolls effective the date of his affiliation election.

315.12 Dual Membership.

(a) Dual membership in Chapters is permissible with the approval of each Executive Officer concerned. All requirements for membership by affiliation must be met. If a DeMolay is elected for membership in the Chapter applied to, the Scribe of the Chapter shall immediately notify the DeMolay's other Chapter, and the brother shall be a member of both Chapters from the date of his affiliation election.

(b) A member may not hold office in more than one Chapter at the same time.

315.13 Obligation Card Required. Unless otherwise directed by the Executive Officer, a member must, by standing examination in an open Chapter meeting, demonstrate that he has committed to memory the obligations and examination queries of both degrees in order to vote or hold office. When a member has demonstrated his proficiency, he will be issued an obligation card.

315.14 Member At Large.

(a) When a Chapter surrenders its Letters Temporary or Charter, or the Letters Temporary or Charter are suspended or forfeited, a member of the Chapter may affiliate as a member-at-large.

(b) The application is made to the Grand

Secretary. Members in this category are not eligible to receive a Senior DeMolay certificate or card.

315.11 Application for Affiliation.

(a) A member applying for affiliation must present in addition to his application, a transfer certificate, or a certificate from his Executive Officer. His application for affiliation must be on a regular application blank marked "Affiliation", and be accompanied by the affiliation fee.

(b) Applications for affiliation must be acted upon in the same manner as applications for membership.

(c) If a DeMolay is elected for membership in the new Chapter, the Scribe of the Chapter shall immediately notify the DeMolay's former Chapter and the DeMolay is a member of the new Chapter from the date of election.

Secretary. The Grand Secretary shall issue a membership card entitling the member-at-large to all privileges of a member of the Order, except that he may not vote or hold office in any Chapter.

(c) A member who has moved from the vicinity of his original Chapter and who is unable to obtain a satisfactory reply regarding a transfer can be accepted as a member-at-large upon application to the Grand Secretary.

(d) A member-at-large in good standing may apply for affiliation with any Chapter.

315.15 Senior DeMolays.

(a) When a member of the Order reaches the age of twenty-one, his active membership in the Order ends.

(b) A Senior DeMolay who does not hold a Senior DeMolay certificate or a Life Membership card cannot, as such, visit any DeMolay Chapter.

(c) A Senior DeMolay who holds a Senior DeMolay certificate or Life Membership card will be permitted to visit a DeMolay Chapter, but without the right to participate in the business or activities of the Order, except as provided in these rules and regulations.

315.16 Former Member May Secure Senior DeMolay Certificate. A former DeMolay may secure a Senior DeMolay certificate by making application to the Grand Secretary.

315.17 Charter Members. All members initiated into or affiliated with a Chapter prior to the granting of a Charter are Charter Members.

315.18 Resignations. An Active or Senior DeMolay may resign his membership and request that his name be removed from the Chapter and DeMolay International rolls by written letter to the Advisory Council and the Executive Officer in the case of an active DeMolay, and to the Grand Secretary and the Executive Officer, in the case of a Senior member. Upon approval by the Advisory Council, the Executive Officer and the Grand Secretary, the individual will be notified and the resignation will be recorded.

ARTICLE 16 RITUAL

316.1 Acquisition. Each Chapter must secure from the Grand Secretary the following books:

- (a) Ten Rituals of Secret Work, and
- (b) Three Monitors of Public Ceremonies

316.2 Title. DeMolay International retains title to all the Rituals of Secret Work, which must be returned to DeMolay International upon demand or if the Chapter ceases to exist.

316.3 Conferring Degrees. Holders of Senior DeMolay certificates who meet all the requirements of DeMolay International, may be permitted by the Chairman of the Advisory Council or the Chapter Advisor to participate in the work of conferring the degrees of the Order for a particular occasion.

ARTICLE 17 OFFICERS

317.1 Officers. The Officers of a Chapter are:

- (a) Master Councilor
- (b) Senior Councilor
- (c) Junior Councilor
- (d) Treasurer
- (e) Scribe
- (f) Senior Deacon
- (g) Junior Deacon
- (h) Senior Steward
- (i) Junior Steward
- (j) Chaplain
- (k) Almoner
- (l) Marshal
- (m) Standard Bearer
- (n) Orator
- (o) Seven Preceptors
- (p) Sentinel
- (q) Organist

317.2 Selection by Election.

(a) The Master Councilor, Senior Councilor and Junior Councilor are elected by written ballot for a term of three, four or six months, as set in the Chapter bylaws.

(b) The Treasurer is elected at the last election of the DeMolay Year, and shall serve for the ensuing DeMolay Year.

317.3 Scribe Serving as Treasurer. The bylaws of a Chapter may provide for the election of the Scribe as Treasurer.

317.4 Selection by Appointment.

(a) The Scribe is appointed by the Advisory Council and serves, at the pleasure of the Advisory Council, until his successor is appointed and installed.

(b) The remaining officers are appointed by the Master Councilor and occupy their stations at his pleasure.

317.5 Qualifications, Generally. Each officer must be an active member of the Chapter and, unless otherwise directed by the Executive Officer, hold an obligation card, except that a Senior DeMolay holding a Senior DeMolay certificate may be appointed as Scribe.

317.6 Qualifications, Master Councilor. A member may not be elected Master Councilor unless he has served as Senior or Junior Councilor, or the Advisory Council, by formal action, concludes that the best interests of the Order would be promoted by the election of the member, or for a new Chapter.

317.7 Election. The elective officers are elected by a paper ballot cast by the individual members present only. A majority of the ballots, not counting blank ballots, is necessary for election.

317.8 Installation. Officers must be installed at the same meeting at which they are elected or within forty-five days thereafter as determined by the Chapter.

317.9 Holding Over. Each officer of the Chapter holds office until his successor has been elected or appointed, and installed.

317.10 Absence. Absence of any officer from three consecutive meetings of the Chapter, without excuse approved by the Chairman of the Advisory Council, creates a vacancy in the office.

317.11 Presiding Officer.

- (a) The Master Councilor presides at meetings of the Chapter.
- (b) If the Master Councilor is absent, the Senior Councilor or Junior Councilor, in the order of rank, act as Master Councilor.

317.12 Resignations.

- (a) Any officer of a Chapter may resign.
- (b) The resignation of any officer may be demanded and his place made vacant by resolution presented at a stated meeting, held over, and considered and adopted by the affirmative vote of at least three-fourths of the members present at the next stated meeting, if the action is approved by the Executive Officer.

317.13 Vacancy in Office.

- (a) Master Councilor or Senior Councilor. When a vacancy occurs in the officer of Master Councilor or Senior Councilor, the next lower elective officer, who is willing to accept the vacant office automatically succeeds to the vacant office. If a vacancy in an elective office is not filled by automatic succession, an election is held, after two weeks notice to the membership.
- (b) Other Offices. Vacancies in other offices are filled by appointment.

317.14 Duties of Officers.

- (a) Master Councilor. The Master Councilor:
 - (1) Shall see that these rules and regulations are observed by the Chapter.
 - (2) Shall see that accurate records are kept and just accounts rendered.
 - (3) Shall see that all reports and remittances to DeMolay International are made at the time required.
 - (4) Shall see that initiations are held at least once in his term of office.
 - (5) Shall preside at meetings of the Chapter.
 - (6) May call a special meeting of the Chapter, and must do so if requested under the provisions of Article 18.
 - (7) Shall appoint officers as set forth in this Article.
 - (8) Shall appoint Standing Committees, petition visitation committees and special committees, in accordance with Article 19.
 - (9) Shall superintend the observance of Obligatory Days during his term of office.
 - (10) Shall perform all other duties appropriate to his office and those assigned to him by

the bylaws of DeMolay International, these rules and regulations, the Chapter bylaws, DeMolay International or the Executive Officer.

- (b) Scribe. The Scribe shall:
 - (1) Record all the transactions of the Chapter proper to be written.
 - (2) Keep the records for inspection.
 - (3) Collect all fees and pay them immediately to the Treasurer and take his receipt therefore.
 - (4) Keep an accurate record of all receipts and disbursements, showing separately the funds collected for and belonging to DeMolay International.
 - (5) See that the property of the Chapter is at all times cared for and keep an accurate inventory.
 - (6) Make the reports required by these rules and regulations or requested by the Grand Secretary, and submit the proper remittances.
 - (7) Make reports the Advisory Council requires.
 - (8) At the expiration of his term, deliver all books, papers, money and other property to his successor, or to another person the Advisory Council directs.
 - (9) Give notice of meetings as provided by these rules and regulations or the Chapter bylaws.
 - (10) Send notices of the dates for Obligatory Days.
 - (11) Perform all duties appropriate to his office, and those assigned to him by the bylaws of DeMolay International, these rules and regulations, the Chapter bylaws, DeMolay International or the Executive Officer.
- (c) Treasurer. The Treasurer shall:
 - (1) Keep an accurate account of all his receipts and disbursements, which must show separately the funds belonging to the Chapter and the funds collected for and belonging to DeMolay International.
 - (2) Pay out disbursements only by checks signed by the Treasurer or Master Councilor and countersigned by a member of the Advisory Council, or signed by the Treasurer and two members of the Advisory Council after authorization at a regular business meeting of the Chapter. No authorization of the Chapter is required for payment of funds belonging to DeMolay International.
 - (3) At the last meeting of the DeMolay Year, render a report of his official acts during the year.
 - (4) At the expiration of this term of office, deliver all money and other property of the Chapter in his possession to his successor, or to another person if the Advisory Council directs.

(5) Perform all duties appropriate to his office, and those assigned to him the bylaws of DeMolay International, these rules and regulations, the Chapter bylaws, DeMolay International or the Executive Officer.

(d) Almoner. Under the direction of the Master Councilor, or the Advisory Council, the Almoner shall disburse the charity funds of the Chapter, as secured by passing the box of fraternal assistance at meetings of the Chapter, as the Master Councilor directs. The amount collected shall be applied first to the relief of a distressed worthy member, or the relatives of one, and if there are none, then to the relief of needy deserving persons.

(e) Other Officers. Other officers shall perform all the duties appropriate to their offices, and those assigned by the bylaws of DeMolay International, these rules and regulations, the Chapter bylaws, DeMolay International or the Executive Officer.

ARTICLE 18 MEETINGS

318.1 Stated Meetings. Stated meetings of a Chapter must be held at least monthly.

318.2 Special Meetings. Special meetings of a Chapter may be called by the Master Councilor, with the approval of the Advisory Council, but no business may be transacted other than conferring of degrees, unless specified in a notice mailed to each member at least five days before the meeting.

318.3 Conduct of Business. Business of the Chapter must be conducted while the Chapter is open on the Initiatory Degree.

318.4 DeMolay Degree, When Opened In. When the Chapter is opened in its highest degree, all preceding degrees are opened and it may pass from work in one degree to work in another without other form than the declaration that it does so.

318.5 Quorum. Eight members are a quorum for the transaction of business.

318.6 Request for Special Meeting. The Master Councilor shall, upon the written request of fifteen members, call a special meeting in accordance with Section 318.2. The request shall state the purpose of the meeting.

318.7 Voting by Proxy, Prohibited. A member

may not vote by proxy.

318.8 Exclude Objectionable Persons from Chapter Functions. Any member of the Advisory Council who is present may exclude from Chapter meetings, or entertainments or functions held by a Chapter, any member, any visiting DeMolay, Senior DeMolay, Mason or other person, whose presence is objectionable or detrimental to the peace and harmony of the Chapter.

318.9 Visitors.

(a) A Mason who is in good standing and has been examined by a member of the Advisory Council of a Chapter or vouched for by a Mason is eligible to visit a tiled Chapter or witness any of the secret work.

(b) The father, mother, stepfather, stepmother and legal guardian of a candidate for the degrees or of a member of DeMolay, and any other individuals who have attained the age of 21 permitted to attend by the Executive Officer, may, after giving a pledge not to reveal the secrets of DeMolay, visit a tiled Chapter. (2001)

ARTICLE 19 COMMITTEES

319.1 Standing Committees. The Master Councilor shall appoint, on the date of his installation or as soon thereafter as possible, the following standing committees of two or more members:

(a) A Sick Committee, which shall visit all sick members reported to the Scribe, or in open Chapter. The members of the Sick Committee shall report, at each stated meeting of the Chapter, the results of their visits to any sick members, together with recommendations they care to make.

(b) An Entertainment Committee which is in charge of the social activities of the Chapter.

(c) An Auditing Committee which, with one member of the Advisory Council, shall examine the books of the Treasurer and Scribe and report to the Advisory Council and to the Chapter, at the next stated meeting, or at a later date if approved by the Chapter Advisor.

(d) A Finance Committee which shall prepare a budget in accordance with Section 322.6.

(e) A Membership Committee which, with one member of the Advisory Council, shall plan and promote a proper membership program for the Chapter.

319.2 Special Committee. The Master

Councilor, from time to time, may appoint special committees he thinks necessary.

319.3 Chairman of Committee. The first named member of any committee is Chairman.

319.4 Action by Committees. If the Chairman fails to call a meeting of a committee in proper time, any two members of the committee may call together as many members of the committee as are accessible, and if a majority is present, they may report their conclusions to the Chapter either jointly or individually.

319.5 Master Councilor, Member. The Master Councilor is, by virtue of his office, a member of all committees.

ARTICLE 20 FEES

320.1 Minimum Fees.

(a) The fees for degrees of a Chapter must at least cover the following items:

- (1) The \$25.00 initiation fee due DeMolay International.
- (2) Any Jurisdictional fee.
- (3) Chapter fees to fulfill the provisions of the life membership plan.

(b) The affiliation fee of a Chapter shall not be less than one dollar (\$1.00).

320.2 Bylaws - Life Membership Plan. Each Chapter in its bylaws shall:

(a) Establish an initiation fee and affiliation fee for members, the minimum of which shall not be less than specified in Section 320.1.

(b) Establish a Life Membership plan which shall be mandatory for all new members except in such jurisdictions outside the United States where it may appear to the Grand Secretary not feasible to enforce this requirement.

(1) Under the mandatory plan each applicant shall pay in advance all fees as set by the Chapter bylaws.

(2) The sum established by each Chapter for Life Membership must take into consideration obligations to DeMolay International, to the Jurisdiction, and to the Chapter, and must be approved by the Executive Officer.

(3) All Chapter fees paid under the Life Membership plan must be deposited in accordance with a funded plan approved by the Executive Officer.

320.3 Exempt From Fees. The Advisory Council may exempt from the payment of fees to a Chapter, a member whose circumstances justify the exemption. The exemption may not nullify any fees due DeMolay International from the Chapter for a member.

ARTICLE 21 REPORTS AND REMITTANCES

321.1 DeMolay Year. Each Chapter must arrange its books of account and annual report to conform to the DeMolay Year fixed for that purpose.

321.2 Reports and Remittances. Each Chapter shall make reports required, in the form and at the times set by the Grand Secretary, and pay the required fees.

321.3 Form 10 Report and Fees to DeMolay International.

(a) Within ten days after conferring each degree, the Scribe of the Chapter shall submit in writing on the Form 10 Report furnished by the Grand Secretary a report of candidates receiving either or both degrees, together with the other information required, and shall remit to the Grand Secretary with the Form 10 the initiatory fee, provided in Article 9, for each newly initiated member.

(b) All other information required on a Form 10 Report must be submitted within ten days.

(c) The initiatory fee to DeMolay International includes all degree fees, charges for a patent with a permanent membership card, and the Leader's Resource Guide.

321.4 Suspensions and Forfeitures. Any Chapter failing to make reports of new initiates, and to remit the accompanying dues or fees, for more than three months beyond the time required by the bylaws of DeMolay International or these rules and regulations, is automatically temporarily suspended. A Chapter temporarily suspended may hold meetings and conduct activities for the purpose of raising funds, but shall not function otherwise as a Chapter. The Charter of any Chapter, temporarily suspended for three months for non-payment of fees is automatically suspended.

ARTICLE 22 FINANCIAL REGULATIONS

322.1 DeMolay International Funds. Funds

collected for DeMolay International, such as that portion of the initiation fee which belongs to DeMolay International, and fees for Senior DeMolay Certificates, must not be used for other purposes but must be retained in the Chapter treasury and paid to DeMolay International on dates required by Article 21.

322.2 Funds to be Deposited. The Treasurer shall immediately deposit all funds coming into his hands and belonging to the Chapter in the bank or other financial institution designated by the Advisory Council, and the funds may be withdrawn only as provided in these rules and regulations.

322.3 Expenditures. All expenditures must be paid by check drawn upon the bank where the funds of the Chapter are deposited. The checks must be signed by either the Treasurer or Master Councilor and countersigned by a member of the Advisory Council, or signed by the Treasurer and two members of the Advisory Council. All expenditures, except those payable to DeMolay International, must be approved by the Chapter.

322.4 Control. Every Chapter is required to retain control of its own financial affairs and to administer them by vote of its members upon approval of the Advisory Council.

322.5 Loans. Current operating funds of the Chapter may not, at any time, be loaned. By vote of the Chapter and with the approval of the Advisory Council, surplus funds may be set aside for investment purposes, and those funds may be invested in stocks, bonds, or adequately secured loans. Each separate investment or loan must be approved by a two-third vote of all members of the Advisory Council.

322.6 Budget

(a) The Finance Committee of the Chapter shall consider the income and obligations of the Chapter and prepare and submit to the Advisory Council a budget of proposed expenses covering funds which will be available for Chapter activities for the budget period, after setting aside sufficient funds to pay the obligations of the Chapter to DeMolay International. The budget shall include only the proportion of the funds of the Chapter as may properly be expended during the term of office of the newly elected Master Councilor, and shall make suitable provision for the reduction of any existing indebtedness.

(b) The budget becomes effective when

approved by the Advisory Council, but the approval of the budget does not relieve the Advisory Council of the obligation to approve each separate expenditure.

(c) The Advisory Council may modify the budget from time to time in accordance with the increase or decrease of Chapter revenues.

322.7 Appropriations. The Chapter cannot use or permit the use of any of its funds for any purpose other than the payment of the necessary expenses of the Chapter in accordance with the approved budget of the Chapter. A Chapter may request the consent of the Advisory Council to include in the budget and expend limited sums for charity and for other purposes as it may desire. Expenditures can only be made after approval of the Advisory Council.

322.8 Gifts. The funds of the Chapter cannot be used to purchase presents for retiring officers or for distinguished brethren, but any Chapter, with the approval of the Advisory Council, may present to a retiring Master Councilor, whose service has been outstanding and whose record during his DeMolay membership has been above reproach, a Past Master Councilor's Jewel or Pin, or other appropriate award, such as a plaque, trophy, or certificate. The Past Master Councilor's Jewel or Pin may not be awarded to any Past Master Councilor who has failed to confer the Initiatory and DeMolay Degrees from memory, at least once.

322.9 Awards. By vote of the Chapter, approved by the Advisory Council, Chapter funds may be used to purchase awards.

322.10 Cash Purchases. All books, supplies, and merchandise furnished by DeMolay International to Chapters or other persons shall be delivered only on receipt of cash.

ARTICLE 23 OBLIGATORY OBSERVANCES

323.1 Obligatory Observances.

(a) Dates. The following days are fixed as special ceremonial days, and their observance is obligatory for all members of DeMolay unless prevented by unavoidable circumstances:

(1) Devotional Day: Sunday nearest March 18.

(2) Patriots' Day: A day convenient to the Chapter in the month of February.

(3) Educational Day: A day convenient to the Chapter.

(4) DeMolay Day of Comfort: Near Thanksgiving or Christmas time.

(5) Parents' Day: On or between May 1 and June 21.

(6) My Government Day: A day convenient to the Chapter in the month of July.

(7) Frank S. Land Memorial Day: A day convenient to the Chapter near November 8th.

(b) Executive Officer. The Executive Officer may change the date of any Obligatory Day.

(c) Notify Members. The officers of each Chapter shall arrange for the observance of these Obligatory Days, and notify every member of the Chapter of the dates.

(d) Devotional Day. On Devotional Day it is the duty of the members of each Chapter of DeMolay to attend some church in a body at which a special service has been arranged.

(e) Patriots' Day. On Patriots' Day each Chapter shall arrange a special meeting at which the great patriotic events of our country shall be reviewed, so that the great light of patriotism may never grow dim in our citizenship.

(f) DeMolay Day of Comfort. On DeMolay Day of Comfort it is desirable for every member of DeMolay to visit the sick or aged.

(g) Educational Day. On Educational Day it is the duty of each Chapter to arrange a program during a month of each year that will tend to emphasize the value of an education and the fact that the public school is the bulwark of liberty and must be maintained.

(h) Parents' Day. On Parents' Day it is the duty of every DeMolay to give his parents some appropriate token, or to perform some act that will show his appreciation for all that his parents have done and are doing for him. It is also the duty of each Chapter to have a special meeting to which the parents are invited to attend and at which parents are suitably recognized.

(i) My Government Day. On My Government Day it is the duty of each Chapter to arrange a program of observance which shall extol the government of the country in which the Chapter is located.

(j) Frank S. Land Memorial Day. On Frank S. Land Memorial Day it is the duty of each Chapter to arrange a memorial program in honor and memory of Dad Frank S. Land, Founder of the Order of DeMolay, and to carry out a special fund raising effort with the proceeds being donated to a Masonic charity.

ARTICLE 24

CHAPTER HONORS AND AWARDS

324.1 Advisory Council. Subject to the control of the Executive Officer, the Advisory Council may make awards to members of its Chapter for participation in Chapter activities. The current list of the available Honors and Awards will be published in an appendix to these rules and regulations, together with guidelines for awarding.

324.2 DeMolay International. DeMolay International, under Article 6, will publish in an appendix to these rules and regulations, other awards and honors available to members of a Chapter, Advisory Council and other appendant organizations.

ARTICLE 25 MISCELLANEOUS PROVISIONS

325.1 Prohibited Practices.

(a) General. All prohibited practices under Article 10 are prohibited practices under this Article.

(b) Executive Officer Approval. Without the written approval of the Executive Officer, the membership of a Chapter may not:

(1) Solicit the public as a fund raising project for the Chapter or others;

(2) Engage in any fund raising activity in the name of or for the benefit of DeMolay;

(3) Conduct entertainments or functions by or for the Chapter.

(c) Uses of Regalia. The regalia, ritual, and paraphernalia used in degrees or ceremonials may not be used for purposes other than the Order of DeMolay.

(d) Public Appearances. A member of a Chapter may not appear in public in uniform except at a funeral of a member of the Order, in observance of an Obligatory Day, at a public installation of officers, or by dispensation issued by the Executive Officer.

(e) Ritual to be Observed. It is unlawful to deviate from the rituals promulgated by DeMolay International.

(f) Uniform Practices. A Chapter may not use any emblem, jewel, monitor, ritual, secret work or similar publications, other than those set by DeMolay International.

(g) Improper Places. The wearing of emblems of the Order in public places, likely to bring reproach upon the Order, is prohibited.

(h) Personal Conduct. Conduct or activities of a member of the Order, likely to bring discredit upon the Order are prohibited.

(i) Alcoholic Beverages or Controlled Substances. Any DeMolay member who uses, possesses, distributes or permits to be used, possessed or distributed, any alcoholic beverage or controlled substance at, or en route to or from, any DeMolay meeting or function is subject to discipline under Article 14.

(j) Jurisdiction. A Chapter or group of Chapters may not confer any of the degrees of the Order or engage in any activities outside of its own area without prior approval of both the Executive Officer of its own Jurisdiction and that of the Jurisdiction where the degree work or other activity is to take place.

(k) Vehicles. The ownership of any type of motorized vehicle by a subordinate unit of the Order or any locally created DeMc

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